

Committee Minutes

Northeast Kansas Regionalization Committee April 26th, 2006

A. Call to Order- The April meeting was opened by Bill Brubaker.

B. Roll Call –

Bill Brubaker-KDEM	Brett Howard-EMS
Jack Taylor-Fire Services	Garry Berges-Geary Co.
Gary Benjamin-Anderson Co.	Howard Giles-City of Topeka
Ron Olin-City of Lawrence	Jonathan York-Marshall Co.
J.D. Spradling-Miami Co.	Jackie Miller-SE KS Coordinator
Alison Mueller-Washington Co.	Larry Hall-Linn Co.
Samuel Carlson-Nemaha Co.	Glenda Sunter-Lyon Co.
Shelia Dale-Osage Co.	Midge Ramson-Public Health
Don Smies-Morris Co.	Richard Barta-Law Enforcement
Sheldon Hamilton-City of Atchison	Kathy Allen-E.M.
Rick Frevert-Lyon Co.	Alan Radcliffe-E.M.
Tom Morey-KS Dept. of Arg.	Danny Barnett-Atchison Co.
Todd Ackerman-Law Enforcement	Dave Sterbenz-Topeka Fire
Don Christie-Shawnee Co. Sheriff	Roy Dunnaway-Jeff Co. Sheriff
Ann Mayn-Lyon Co, Public Health	Lougene Marsh- Lyon Co, P. Health

Were present for the April meeting held in Emporia, Kansas.

C. Approval of Past Minutes- At this time Alison Mueller, Committee Vice Chair person, presented the March minutes to be approved. Alison moved to accept and Garry Berges 2nd. Motion approved by unanimous vote from the committee.

D. Old Business – Reports from the sub-committees

By-Laws Committee

Steven Granzow-Chair

Pat Collins

Bill Walker

Garry Berges

Garry Berges reported that they By-Laws had nothing to add to the by-laws that were accepted in the March meeting.

Grants

Kathy Allen-Chair	Steven Granzow
Brett Howard	Jack Taylor
Sheriff Barta	Jonathon York
Midge Ransom	Jeff-Public works

Kathy Allen reported that the state had not yet given the criteria for grants. They are waiting for them. Kathy needs the rest of the committee members to go back and talk to their functions about projects that need to be done within our 13 categories. The window for the grant money will be very short so the committee has to have the proposals ready.

Legislative Committee

Bill Walker-Chair	Richard Barta
Pat Collins	Alison Mueller
Steven Granzow	Larry Hall

Alison Mueller reported that the Mutual Aid bill passed and has been signed.

Training and Credentials Committee

Don Haynes-Chair	Rick Frevert
Steven Granzow	Heidi
Sam Carlson	Alan Radcliffe
Todd Ackerman	Richard Barta

Don Haynes was absent for the April meeting. The Training Committee would like to setup a regional training session for NIMS.

Exercise Committee

Brett Howard	Alison Mueller
Steven Granzow	Randy Rodgers
Alice Weingartner	Shelia Dale
Richard Barta	Kathryn Allen

Brett Howard reported that the exercise committee had not met. WebEOC has a list of the all the exercises that are being held in the state. In order to receive CDC funding through KDHE, local health departments will have to conduct a countywide Pandemic Influenza TTX the month of July 2006. It is anticipated that the TTX will be available on WebEOC by July 1. The KDEM recommends for counties to have a SNS exercise. KDHE is having a meeting May 22nd on the SNS exercise; we plan to have someone there. Pat Collins would like to fund a regional exercise.

Incident Management Team

Alan Radcliffe-Chair	William Olin
Bill Brubaker	Bill Walker
J.D. Spradling	Kathryn Allen
Steven Granzow	Todd Ackerman
Don Haynes	Jonathon York
Pat Collins	Dave Sterbenz
Rick Frevert	Shelia Dale
Alison Mueller	Bernard Streeter
Richard Barta	

Alan Radcliffe gave a presentation on the requirements for a level 3 incident management team. There are four other regions interested in funding a level 3 IMT. Alan provided the committee with a handout with the requirements for levels 1,2,3,4 IMT. You can retrieve the handout from www.usfa.fema.gov/subjects/incident/imt/imt-summary.shtm . The KDEM can activate the IMT for an incident or a planned event that exceeds the local's capabilities. The team can be used to support the local response team or manage the entire event. Alan would like to see three people train for every position on the IMT, so there will be a replacement if someone cannot respond. The member of the team will need to speak with their local agencies to make sure they will let the member be excused to train for the IMT and respond to an incident.

The question was asked who would fund the IMT for 2007.

The committee agreed that all regions who are planning to have an IMT should train the same so all the teams can work together if needed. Alan will try to contact the other regions to talk about trainings.

Bill Brubaker made a comment that the committee needs to educate our local agencies about the IMT. This team could save the counties money because the team will be trained to handle the incident and know how to keep the correct documentation. If someone needs support on educating his or her local agency then please let him know and he can help.

The goal on getting the team together is six months to a year. Kathy Allen motioned for Alan Radcliffe to be the representative for the IMT. Alison Mueller 2nd the motion. There was a unanimous vote from the committee.

E. New Business-

The KDHE is having a phone conference with the seven regional coordinators to work on a template for the Pandemic Flu Plan.

The 2006 FY grant money will be opening up soon and the committee needs to have blueprints on the projects they would like to fund with this grant money. The committee needs to look at the 13 categories of vulnerability to get an idea to improve our region's readiness. There is a 60 days window to submit our proposals so the committee has to be ready.

Rick Frevert had concerns on the equipment that maybe bought with grant money. He asked who would be in charge of insuring the equipment, who would pay for the daily up keeping, and the cost of storing it. If two counties needed the equipment at the same time who will get to use it.

At this time, Ron Olin gave an enlightening presentation on Radical Islamic. If you have any questions or if you are interested in this subject, please contact Ron at olin@lkpd.org.

F. Coordinator Report-

Pandemic Flu Task Force

May 9th Avian/Domestic	9am-12pm	Highland Hotel
May 15th Government/Public	9am-12pm	Topeka Ramada
May 15th Faith based	1pm-4pm	Topeka Ramada
May 22nd Health	1pm-4pm	Salina Rolling Hotel
June 13 th Industry	9am-12pm	Wichita Hyatt
June 13 th Schools	1pm-4pm	Wichita Hyatt

Bill Brubaker suggested that we move all the up coming meetings to Topeka to centralize the meetings for all the committee members. Sam Carlson motion for it to be accepted and Alan Radcliffe 2nd the motion. There was a unanimous vote from the committee.

May 24th – Topeka 10am-2pm

Alison moved for meeting to be adjourned.